



Emerald Hospitality Associates, Inc. is currently seeking a self motivated, enthusiastic General Manager for the brand new Hilton Garden Inn in Auburn, New York. The hotel is due to open on June 1, 2012!

The General Manager is responsible for all aspects of the hotel; including guest and associate satisfaction, financial performance, sales and revenue generation, overall cleanliness, maintenance, and human resources.

Some of the responsibilities and duties will be:

- Orchestrate the activities of the hotel managers and hourly associates to ensure the guests receive a high level of service, sales are maximized, associates are satisfied, and profit meets owner expectations.
- Oversee managers and supervisors in the hotel.
- Effectively represent the hotel in the community with active leadership and participation.
- Achieves profitability objectives by establishing and implementing budget guidelines. Monitors actual operating results and forecasts against budget. Adjusts marketing and sales strategies and cost containment strategies as necessary to achieve profitability indicators.
- Utilizes leadership skills and motivation techniques in order to maximize employee productivity and satisfaction of direct reports.
- Maintains safe and secure environment for guests and associates.
- Ensure all areas of the hotel are inspected daily for compliance to standards and policies.
- Maximize revenue through sales efforts, revenue management, and cost control.

The ideal candidate must possess the following:

- Two years experience as a General Manager
- Enjoy working as part of a team
- Detail oriented
- Strong computer skills
- Ability to work a flexible schedule
- Great communication skills

Position offers:

- Competitive salary
- Health insurance
- Dental insurance and Vision Insurance
- Life insurance
- Short Term Disability, Long Term Disability, and Accidental Death and Dismemberment Insurance
- Paid Time Off

Emerald Hospitality Associates is an Equal Opportunity Employer.